



BNJCA Policy and Procedures

BNJCA REPRESENTATIVE TEAM MANAGEMENT POLICY

The Team Management includes the Coach, Manager and Scorer who will accompany representative teams.

The BNJCA acknowledges that the supervision of the players in 'camp' is paramount and as such, the Coach, Manager or Scorer must be with or in the vicinity of the player's at all times.

These officials are an integral part of the team and are required to work in concert and in support of each other to uphold the "Code of Behaviour", to ensure that all players adhere to the "Code of Behaviour", create an environment whereby players can produce their best, be proud to represent the BNJCA and enjoy all aspects of the event.

In anyone involved in Team Management breaches any of the obligations outlined in this document they will be subject to disciplinary proceedings before the BNJCA Management Committee which may result in the termination of that person's involvement with the BNJCA.

TEAM COACH

a) Role

- Accountable for planning and practices
- Responsible for all technical and tactical implementation.
- Coach the players with due consideration for the mission and outcomes
- Represent the BNJCA both visibly and ethically as required.
- Work closely with the Team Manager in the supervision of team members at all times

b) Duties

- Plan, conduct and evaluate training sessions.
- Develop and communicate match plans to the players and Team Manager.
- Provide ongoing feedback to individual players on performance during training and matches.
- Co-ordinate and supervise the activities of the Team Manager.
- Assume responsibility for all interaction with the players.
- Assume supervisory role of the team when required during competitions, particularly when the team is in "camp".
- The Team Coach is to provide a written report to the BNJCA within **one** month after the competition.



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c) Attributes

- Commitment to the position.
- High level of people management with particular sensitivity in communication and listening.
- Highly organised with forward planning.
- Ability to delegate.
- Team player, able to co-operate with the BNJCA's resources for the benefit of the team and cricket overall.
- Sound contemporary knowledge of the game.
- Ability to realistically appraise the qualities of the team and its opposition.
- Able to work with others to the benefit of the team.

TEAM MANAGER

a) Role

- Responsible for the welfare of all team members when the team is not under direct responsibility of the Team Coach.
- To represent the BNJCA both visibly and ethically as required.

b) Duties

- Assist the Coach with the oversight of all players.
- Assume supervisory role of the team when required, particularly when the team is in 'camp' and not on the cricket field.
- Assist with any travel, accommodation, meals, medical, laundry and associated aspects where required.
- In conjunction with the Coach, establish and oversee a daily routine (eg meals and departure times, lights out etc).
- Store and dispense/or supervise any player's personal medications.
- Maintain a suitable medical kit.
- Maintaining a log of injuries and first aid stock used. Serious injuries must be reported to the BNJCA.

c) Attributes

- 1 High level of people management with particular sensitivity in communication and listening.
- 2 Highly organised with forward planning.
- 3 Team player, able to co-operate with the BNJCA's resources for the benefit of the team and Cricket overall.
- 4 Able to work with other staff to the benefit of the team.